

Race Officer of the day - Guidelines

1. Please arrive at least an hour before the due start time for the first race of the day, to give yourself time to prepare for the following.
2. The Race Officer (RO) may, due to bad weather, rough sea conditions, or any other issue affecting the ability to run a safe race, need to postpone, or even decide to cancel races.
DO NOT BE SWAYED BY COMPETITORS, IT IS YOUR DECISION.
Note: Even if the RO decides to hold any races, it is ultimately the individual's decision whether to take part, or not. This is in accordance with the TBSC Sailing Instructions & *The Racing Rules of Sailing (RRS) 2013-2016*.
3. Briefing should take place **20 Minutes** before scheduled race start regardless of competitors' readiness. It is each competitor's responsibility to be ready to race on time; races should not be delayed if someone is late arriving.
4. You are required to set a course dependent on wind direction and speed. A folder is provided in the tower to assist you. You are also required to change the course at least once during the day to ensure fairness to all types of boat. (This may not be required when running a split race series, but it keeps it interesting if you do).
5. Please ensure you remind everyone to assist with launch of support boat after briefing.
6. Start the countdown on time, providing you are happy with support boat cover, etc. Unless the RO is happy to do so, **DO NOT** delay races due to competitors who arrive late, or are not ready. You may however postpone the start for exceptional circumstances.
7. If conditions change, the wind drops, or increases, etc, postpone the race for 15–30 minutes. Safety is as paramount as enjoyable sailing.
8. We are very fortunate to have Collette assisting in the tower, as she has a tremendous amount of knowledge, so do not be afraid to ask for advice. But do not expect her to make the decisions for you as it is your responsibility.
9. Flag sequences are in a folder in the tower.
If you get the start sequence wrong (or for any other reason you decide), then you can abort the sequence and restart.
Note: See step 4 of instructions for '*Procedure for Starting Races (inc Back-to-Back)*'.
10. It is important to remember to put your name and that of anyone else doing a duty on the day on each race timing sheet, so that you get the correct average redress score.
11. **DO NOT DISQUALIFY** any boat without keeping their times.
The RO does **NOT** have the authority to disqualify any competitor. If you have any reason for believing a boat or competitor has breached a rule, or should be penalised, do **NOT** stop keeping lap times for them and finish them as though they had completed the race correctly. Next to the relevant boat on the race timing sheet, enter details about why you believe they should be protested (i.e. DSQ, OCS, DNF, touched a mark, etc). Also inform the boat in question as soon as possible. Lastly inform the Sailing Secretary, or Assistant Sailing Secretary, so that the situation can be reviewed as soon as possible.